



# AUDIOVISUAL EXHIBITOR SERVICES

Create the ultimate brand experience with a sensory-rich environment that drives attendee interest.



NAME OF CONFERENCE	START DATE	END DATE	NO. OF EVENT DAYS
ORGANIZATION NAME	ON-SITE CONTACT NAME		ROOM/EXHIBIT BOOTH NO.
STREET ADDRESS	CITY		ZIP CODE
TELEPHONE NUMBER		DELIVERY DATE	DELIVERY TIME <input type="checkbox"/> AM <input type="checkbox"/> PM
EMAIL ADDRESS		PICKUP DATE	PICKUP TIME <input type="checkbox"/> AM <input type="checkbox"/> PM
ORDERED BY			

## ORDERING INSTRUCTIONS

To guarantee equipment availability and advanced-rate pricing, place your order at least **21 days prior to delivery**. Prices are for exhibit floor only. All rental prices subject to a 15% markup if ordered day of.

The total charge per item is determined by multiplying the price by the quantity ordered. Please include applicable Event Technology Support on equipment/service pricing. An electronic receipt will be emailed to you.

**PSAV WILL CONTACT YOU DIRECTLY FOR PAYMENT INFORMATION. PRICING IS PER DAY.**

**Cancellations** – Cancellations received within 48 hours of the scheduled delivery date are subject to a 50 percent fee applicable to equipment and tax. Cancellations received on the day of scheduled delivery or “no shows” are subject to the full amount of the order, including installation, drayage and tax.

Labor and/or service charges may apply and/or loss damage waiver.

**Form Submission** – Email completed forms to: [khughey@psav.com](mailto:khughey@psav.com)

**Event Technology Support** – A 23% Event Technology Support charge will apply to all orders.

### MONITORS/LAPTOP

	QTY.	
■ 24" Monitor, table-top stand	_____	\$286
■ 46" LCD monitor	_____	\$629
□ Dual-post stand □ Table stand □ Speakers		
■ 55" LCD monitor	_____	\$804
□ Dual-post stand □ Table stand □ Speakers		
■ 60"+ Monitors		Please contact PSAV for quote
□ Dual-post stand □ Table stand □ Speakers		
■ Laptop	_____	\$220

### INTERNET

	QTY.	
■ Wired internet connection <i>up to 1.5Mbps (Shared)</i>	_____	\$165
■ Wireless internet connection <i>up to 1.5Mbps (Shared)</i>	_____	\$25
■ Dedicated bandwidth		\$1,500 & up Call for details.

### PROJECTION

	QTY.	
■ LCD projector	_____	\$415
■ 42"- 54" Rolling cart with black skirt	_____	\$30
■ LCD projector package	_____	\$710

### POWER

	QTY.	
■ 120V – 5 AMP	_____	\$45
■ 120V – 15 AMP	_____	\$190
■ 208V Single phase – 30 AMP		Please contact PSAV for quote
■ 25' AC cable	_____	\$21
■ Power strip	_____	\$21

### SPECIAL REQUESTS

#### Kindra Hughey

Hilton Portland Downtown & The Duniway  
921 Southwest 6th Avenue, Portland, OR 97204

■ office: 503.946.5430 ■ email: [khughey@psav.com](mailto:khughey@psav.com)

